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Governor

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PUBLIC PROTECTION CABINET

Kentucky Real Estate Commission

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KENTUCKY REAL ESTATE COMMISSION Complaint Screening Committee

MEETING MINUTES

July 18, 2023

1:00 p.m.

Via Zoom

* This meeting occurred via Zoom video teleconference, pursuant to KRS 61.826*

Committee Members Present

Commissioner Jennifer Brown-Day
Commissioner Raquel Carter

KREA Staff

August Pozgay, General Counsel
Hannah Carlin, Deputy Executive Director
Terri Hulette, Executive Administrative Secretary
Seth Branson, Executive Administrative Secretary
Angie Reynolds, Administrative Specialist III

Call to Order and Guest Welcome

A meeting of the Complaint Screening Committee ("Committee") was called to order by Commissioner Carter at 1:03 p.m. July 18, 2023.

Committee Meeting Minutes

Commissioner Carter made a motion to approve the **June 13, 2023** Committee Meeting Minutes. Commissioner Day seconded the motion. With all in favor, the motion carried.

Closed Session Case Deliberations

Commissioner Carter made a motion for the Committee to enter closed session, with agency staff and counsel, pursuant to KRS 61.815(1) and 61.810(1)(c) and (1)(j) at 1:05 p.m. to discuss proposed or pending litigation and deliberate on individual adjudications in:

1. **In Re: Alleged Unlicensed Activity of I.B.S.**
2. **21-C-012**
3. **21-C-019**
4. **21-C-021**
5. **21-C-041**

Commissioner Day seconded the motion. The motion carried and the Committee entered into closed session discussion.

Reconvene in Open Session

At 1:50 p.m. Commissioner Carter motioned for the Committee to come out of closed session. Commissioner Day seconded the motion. The motion carried and the Committee reconvened in open session.

Committee Recommendations

Commissioner Day made a motion for the Committee to recommend the full Commission take the following actions:

1. **Alleged Unlicensed Activity of I.B.S.** – General Counsel to draft a letter to be approved by the KREC Chair asking for a response within 10 business days of its receipt. If no response within those 10 business days than an automatic referral for investigation.
2. **21-C-012** - Refer for investigation by the staff investigator.
3. **21-C-019** - Refer for investigation by the staff investigator.
4. **21-C-021** - Refer for investigation by the staff investigator.

Commissioner Carter seconded the motion. With all in favor, the motion carried.

Commissioner Carter recused herself consideration of complaint **21-C-041**. Commissioner Day will refer case **21-C-041** to the full Commission for review without recommendation due to recusal.

Meeting Adjournment

Commissioner Carter made a motion to adjourn the meeting of the Committee. Commissioner Day seconded the motion. The motion carried and the meeting was adjourned at 1:53 p.m.

Next Scheduled Meeting

The next regular meeting of the Kentucky Real Estate Commission’s Complaint Screening Committee is August 15, 2023.

Approved