



Matthew G. Bevin
Governor

Kentucky Real Estate Commission

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K. Gail Russell, Secretary
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Kentucky Real Estate Authority

FORM 701

This is the form that you must file to make a formal complaint against a real estate sales associate and/or broker licensed by the Kentucky Real Estate Commission (the “KREC”).

The Complaint form must be filled out concisely and include all pertinent facts. Please attach copies of any documents that the KREC should consider.

Please mail your Complaint and any attachments to the above address.

All Complaints, plus attachments, are to be submitted on 8 ½ x 11 inch paper and without staples. The

Complaint must be notarized to be considered by the KREC.

If your Complaint is received and these guidelines are not adhered to, it may be returned to you for compliance.

The KREC does not accept Complaints that allege the following, because it has no authority over such matters:

1. Commission disputes between licensees;
2. Issues of contractual interpretation or attempts to enforce contractual obligations;
3. Actions against a seller who does not hold a real estate license; and
4. Enforcement of Realtor Code of Ethics if the ethical violation does not also constitute a violation of license law.

SWORN STATEMENT OF COMPLAINT

YOUR COMPLAINT MUST BE SUBMITTED WITH THIS FORM.
Please type the narrative portion beginning on page 2 if possible.

Are you a Licensed Real Estate Agent or Broker? Yes _____ No _____

(Full names only, no initials or nicknames)

COMPLAINANT: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

COUNTY: _____

TELEPHONE: (____) _____ (Day)
(____) _____ (Evening)
(____) _____ (Fax)
(____) _____ (Cellular)
_____ (E-mail)

RESPONDENT: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

COUNTY: _____

RESPONDENT: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

COUNTY: _____

REAL ESTATE COMPANY: _____

PRINCIPAL BROKER: _____

COMPANY ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

COUNTY: _____

STATE OF KENTUCKY

COUNTY OF _____

Please give the date you became aware of the problem surrounding this complaint:

_____.

and

Please note whether there was a home inspection conducted on this transaction:

_____.

Signature _____
Complainant

Sworn and Subscribed before me this ____ day of _____, 20____.

Notary Public

My Commission expires _____

Signature _____
Co-Complainant or Spouse

Sworn and Subscribed before me this ____ day of _____, 20____.

Notary Public

My Commission expires _____

The document must be attached with this Complaint for proper processing.

DAMAGES CLAIMED

Please fill out the following blanks, detailing damages that you are claiming in this complaint. If you are not claiming damages, please write "NONE." If you are claiming damages, please list each item separately and include the damage amount for each item. Please attach any and all receipts to this form and include this sheet with the complaint. Please attach any additional sheets as necessary. **Emotional damages, attorney's fees, and pain and suffering are not recoverable at the Kentucky Real Estate Commission.**

Amount

Item

Reason:

Amount

Item

Reason:

Amount

Item

Reason:

Amount

Item

Reason:

List individuals giving estimates on the above named damages:

Name	Company
_____	_____

Phone Number	Address
(____) _____	_____

Name	Company
_____	_____

Phone Number	Address
(____) _____	_____

Name	Company
_____	_____

Phone Number	Address
(____) _____	_____

Name	Company
_____	_____

Phone Number	Address
(____) _____	_____