

Broker's License# \_\_\_\_\_

**KENTUCKY REAL ESTATE COMMISSION**

10200 Linn Station Road Suite 201

Louisville, KY 40223

Phone: 502-429-7250 or 888-373-3300 Fax: 502-429-7246 [www.krec.ky.gov](http://www.krec.ky.gov)

**OPENING A NEW OFFICE**

A \$10 fee and your license released if you are active with a firm. If coming out of escrow we will need proof of education and E&O insurance submitted with this request. Please make check payable to KREC. **Cash and credit/debit cards are not accepted.** If you have licensees that will be affiliating with the new office follow the procedure for transferring a license, document #200.

**Please circle one.** *This firm is a:* sole proprietorship corporation partnership LLC Business Trust

If you circled sole proprietorship and you are using your proper name, you do not need to register with the Secretary of State's Office or the County Clerk's Office.

**Please verify on the KREC License Database that the firm name you have chosen is available. The same firm name cannot be used by different firms.**

You should consult with an attorney about the appropriate legal entity for your brokerage. The Commission cannot give you advice on what legal entity to establish for your brokerage.

Broker's Name: \_\_\_\_\_ License No.: \_\_\_\_\_

Real Estate Firm Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

PO Box: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Email Address: \_\_\_\_\_ Office Phone No.: \_\_\_\_\_

\_\_\_\_\_  
Principal Broker's Signature

\_\_\_\_\_  
Date

***\*If you are accepting licensees with your firm please complete form #200 for each licensee.***

**ESCROW ACCOUNT VERIFICATION**

(Must be completed by the Kentucky bank handling the account)

\_\_\_\_\_  
Bank Name

\_\_\_\_\_  
Firm Name and Account Number

\_\_\_\_\_  
Bank Address (must be in Kentucky)

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Bank Official's Title

\_\_\_\_\_  
Bank Official's Signature